Taking Your iPad to the Max, iOS 5 Edition



Michael Grothaus Erica Sadun

Taking Your iPad to the Max, iOS 5 Edition

Copyright © 2012 by Michael Grothaus, Erica Sadun

All rights reserved. No part of this work may be reproduced or transmitted in any form or by any means, electronic or mechanical, including photocopying, recording, or by any information storage or retrieval system, without the prior written permission of the copyright owner and the publisher.

ISBN-13 (pbk): 978-1-4302-4068-6

ISBN-13 (electronic): 978-1-4302-4069-3

Trademarked names, logos, and images may appear in this book. Rather than use a trademark symbol with every occurrence of a trademarked name, logo, or image we use the names, logos, and images only in an editorial fashion and to the benefit of the trademark owner, with no intention of infringement of the trademark.

The use in this publication of trade names, trademarks, service marks, and similar terms, even if they are not identified as such, is not to be taken as an expression of opinion as to whether or not they are subject to proprietary rights.

President and Publisher: Paul Manning

Lead Editors: Michelle Lowman Technical Reviewer: Dave Caolo

Editorial Board: Steve Anglin, Mark Beckner, Ewan Buckingham, Gary Cornell,

Morgan Engel, Jonathan Gennick, Jonathan Hassell, Robert Hutchinson,

Michelle Lowman, James Markham, Matthew Moodie, Jeff Olson, Jeffrey Pepper,

Douglas Pundick, Ben Renow-Clarke, Dominic Shakeshaft, Gwenan Spearing,

Matt Wade, Tom Welsh Copy Editors: Kim Wimpsett Compositor: MacPS, LLC

Indexer: BIM Indexing & Proofreading Services

Cover Designer: Anna Ishchenko

Distributed to the book trade worldwide by Springer Science+Business Media, LLC., 233 Spring Street, 6th Floor, New York, NY 10013. Phone 1-800-SPRINGER, fax (201) 348-4505, e-mail orders-ny@springer-sbm.com, or visit www.springeronline.com.

For information on translations, please e-mail rights@apress.com, or visit www.apress.com.

Apress and friends of ED books may be purchased in bulk for academic, corporate, or promotional use. eBook versions and licenses are also available for most titles. For more information, reference our Special Bulk Sales–eBook Licensing web page at www.apress.com/bulk-sales.

The information in this book is distributed on an "as is" basis, without warranty. Although every precaution has been taken in the preparation of this work, neither the author(s) nor Apress shall have any liability to any person or entity with respect to any loss or damage caused or alleged to be caused directly or indirectly by the information contained in this work.

Contents at a Glance

Contents	iv
About the Authors	xii
About the Technical Reviewer	xiii
Chapter 1: Bringing Your iPad Home	
Chapter 2: Putting Your Data and Media on Your iPad	
Chapter 3: Exploring the iPad Hardware	
Chapter 4: Interacting with Your iPad	
Chapter 5: Connecting to the Internet	
Chapter 6: Browsing the Internet with Safari	
Chapter 7: Touching Your Music and Video	
Chapter 8: Shopping for Apps, Books, Music, and More	203
Chapter 9: Reading Books and Newspapers with iBooks	
and Newsstand	227
Chapter 10: Leveraging Your Desk Set	261
Chapter 11: Setting Up and Using Mail	285
Chapter 12: Working with Maps	317
Chapter 13: Touching Your Digital Photos	349
Chapter 14: On the Go with iWork	395
■ Chapter 15: Using the iPad Cameras with Camera, Photo Booth,	
and FaceTime	429
■ Chapter 16: Other Great Ways to Use Your iPad	459
Index	487

Contents

Contents at a Glance	iii
About the Authors	xii
About the Technical Reviewer	
ADOUL LIIC TECHNICAI NEVIEWEI	
Chantay 1. Dringing Vary Dad Hama	
Chapter 1: Bringing Your iPad Home	
Picking Your iPad	
Wi-Fi or Wi-Fi + 3G?	
GSM vs. CDMA	
How Much Storage?	
Should You Buy a Used iPad?	
Considering System Requirements	
Buying Your iPad	
Purchasing Your iPad Online	
Repairs, Returns, Warranties, AppleCare, and Insurance	
Unboxing Your iPad	
iPad Feature Overview	
Preparing for Setup	
Configuring Your iPad	
Pairing Your iPad to Your Computer	
Syncing the iPad to Your Computer	
Accessorizing Your iPad	
Summary	
■ Chapter 2: Putting Your Data and Media on Your iPad	23
Working with iTunes	23
The iPad iTunes Settings Pane	25
A Word on Syncing Your Data	27
Where Do You Get Media From?	28
Remember to Apply Your Changes	29
The Tabs	30
The Summary Tab	30
The Info Tab	37
The Apps Tab	40
Synchronization Options	43

The Music Tab	44
The Movies Tab	45
The TV Shows Tab	46
The Podcasts Tab	47
The iTunes U Tab	48
The Books Tab	49
The Photos Tab	50
iTunes Device Settings	51
Restoring	54
Summary	55
■ Chapter 3: Exploring the iPad Hardware	57
The Bits and Pieces of an iPad	57
On/Off Sleep/Wake Button	
Mute/Screen Rotation Lock	
Volume Toggle	
Speaker	
Dock Connector Port	
Home Button	62
Headphone Jack	
Microphone	63
Micro-SIM Port (Wi-Fi + 3G iPad Only)	64
Care and Maintenance of Your iPad	
Cases	65
Caring for the Screen	69
Apple Accessories for iPad	70
Smart Cover	70
iPad 2 Dock	71
iPad Camera Connection Kit	72
iPad 10W USB Power Adapter	73
Apple VGA Adapter	73
Apple Digital AV Adapter	74
Apple Composite and Component AV Cables	
Apple Wireless Keyboard	
Apple Earphones with Remote and Mic	75
Apple In-Ear Headphones with Remote and Mic	
Summary	75
■ Chapter 4: Interacting with Your iPad	77
Interaction Basics	77
The iPad Language	78
Orientation	80
The Lock Screen	81
The Home Screen	84
Manipulating the Home Screen	87
Multitasking Gestures	95
Spotlight Search	95
iPad Settings	
The Keyboard	100

	More Keyboards	103
	Getting Started	104
	iPad Typing Tricks	105
	Notification Center	109
	Types of Notifications	111
	Setting Up Notifications and the Notification Center	111
	Accessibility	113
	VoiceOver	114
	Zoom	114
	Large Text	115
	White on Black	115
	Speak Selection	115
	Speak Auto-text	115
	Mono Audio	115
	Assistive Touch	115
	Triple-Click Home	116
	Summary	117
	Chapter 5: Connecting to the Internet	119
Ī	Connecting with Wi-Fi	
	Authentication and Encryption	
	Setting Up Wi-Fi	
	Troubleshooting Wi-Fi Connection Issues	
	Special Wi-Fi Settings	
	Connecting with 3G	
	Setting Up 3G	
	Data Roaming	
	Changing Account Information or Adding Data	
	Airplane Mode	
	The Alternative to Built-in 3G	
	Summary	
i	Chapter 6: Browsing the Internet with Safari	
ı	Getting Started with Safari	
	Safari's Browser Window	
	Navigation Basics	
	Entering URLs	
	Entering Ortes	
	Searching the Web	
	Searching for Text on a Web Page	
	Following Links	
	Changing Orientation	
	Scrolling, Zooming, and Other Viewing Skills	
	Tabbed Browsing	
	Working with Bookmarks	
	Selecting Bookmarks	
	Editing Bookmarks	
	Saving Bookmarks and Sharing Web Pages	

Eliminating Clutter with Reader	157
Building Up Your Reading List	158
Safari Settings	160
The iPad and Flash Videos	
Summary	
Chapter 7: Touching Your Music and Video	165
Watching Video on the iPad	165
Video Playback	167
Videos App	169
Playing a Video	170
Deleting Videos	
Video Settings	
YouTube	
Navigating and Finding YouTube Videos	
Viewing YouTube Videos	
YouTube Tips	
Watching Videos on the Web with Safari	
Video Accessories	
Projecting Video	
Listening to Music on the iPad	
Navigating the Music Library and Playlists	
Playing Audio from the Music Library and Playlists	
Creating Playlists	
Playing Podcasts, Audiobooks, and iTunes U Lessons Displaying Music Playback Controls When in Another App	
Music app Settings	
Setting Up Home Sharing.	
Summary	
Chapter 8: Shopping for Apps, Books, Music, and More	
The App Store	
Featured Apps	
Downloading Updates and Previously Purchased Apps	
The iTunes Store	
Featured	
Top Charts	
Genius	
The iBookstore	
Featured	
NYTimes	223
Top Charts	
Purchased	224
Summary	225
■ Chapter 9: Reading Books and Newspapers with iBooks	
and Newsstand	227
The iBooks App	
Syncing Books	
The iBookstore	

ePub Books	229
Navigating Your Bookshelf	
Organizing Your Books into Collections	233
Creating New Collections	233
Navigating Between Your Collections	235
Reading Books	236
Turning Pages	238
Adjusting Brightness	240
Adjusting Font, Font Size, and Page Color	
Searching Text	
Bookmarking a Page	242
Interacting with Text	
Accessing the Table of Contents, Bookmarks, and Notes	
Sharing Notes	
Having a Book Read to You	
Syncing PDFs	
Navigating the PDF Bookshelf	
Navigating and Reading PDFs	
Using the Contact Sheet	
Settings	
Newsstand	
Summary	
Chapter 10: Leveraging Your Desk Set	
Notes	262
Adding and Deleting Notes	
Syncing Notes	
Calendar	
Adding Calendar Events	
Syncing Calendar	
Contacts	
Adding a Contact	
Groups and Searching	
Syncing Contacts	
Setting Reminders	
Summary	
Chapter 11: Setting Up and Using Mail	285
Setting Up Mail Accounts	285
Syncing Mail Accounts	286
Setting Up Mail Accounts Directly on the iPad	287
Other Mail Settings	
Viewing and Managing Your Incoming Mail	298
Launching and Viewing the Mail App	
Browsing Your Mail	
Viewing and Opening Attachments	
Navigating Mail	306
Composing a New E-mail	308 311

Contacts	311
Notes	312
YouTube	312
iTunes	313
App Store	313
iBooks	313
iWork for iPad	313
Photos	314
Summary	315
Chapter 12: Working with Maps	317
Maps Screen	317
Navigating Maps	319
Gestures	319
Changing Map Views	320
Finding Locations	322
Current Location	330
Digital Compass	332
Bookmarking and Viewing Saved Locations	334
Dropping a Pin	334
Bookmarking	336
Directions and Traffic	338
Directions	338
Traffic	342
Maps in Other Apps	344
Flixster	344
The Weather Channel	344
Ndrive US HD	344
UpNext 3D Cities	345
Find a Lost iPad	345
Find a Friend	346
Summary	348
■ Chapter 13: Touching Your Digital Photos	349
Getting Photos onto Your iPad	349
Syncing Photos from Your Computer	350
Importing Photos from a Digital Camera or iPhone	350
Using a USB Thumb Drive to Transfer Photos to the iPad	354
Saving Photos from Mail and Safari	354
Photo Stream	355
Navigating Your Photos	356
Touching and Viewing Your Albums and Photos	362
Touching and Viewing Albums	362
Touching and Viewing Photos	365
Viewing Your Photos over AirPlay	367
Viewing Your Photos as a Slideshow	367
Sharing Your Photos	371
Deleting Your Photos	376
Managing Photo Albums	377

Picture Framing	379
Changing the Wallpaper Without Using the Photos App	382
Editing Your Photos	383
Viewing Videos	388
Editing Your Video	389
Sharing Your Video	391
Summary	393
Chapter 14: On the Go with iWork	395
Buy and Install iWork for iPad	
Pages	
Creating a New Document	
The Pages Style Ruler	
Renaming a Pages Document	
The Pages Toolbar	402
Numbers	408
My Spreadsheets	408
Adding Elements to a Spreadsheet	410
The Info Button	414
The Tools Button	418
Keynote	418
My Presentations	418
Editing and Adding Slides	420
The Animation Button	422
The Play Button and Presenter Display	424
Importing Documents from a Computer	425
Using iCloud to Sync Your Documents Between Devices	427
Summary	427
Chapter 15: Using the iPad Cameras with Camera, F	Photo Booth,
and FaceTime	•
The Camera Hardware	429
Front Camera	429
Rear Camera	430
Real-World Use	431
Navigating the Camera App	431
Taking Still Pictures	433
Recording Video	435
Viewing Your Camera Roll	436
Viewing Individual Photos	437
Viewing Videos	439
Having Fun with Photo Booth	441
Using FaceTime to Chat	445
Opening FaceTime	446
Signing In	446
Navigating Your FaceTime Contacts	449
Favorites	449
Recents	450
Contacte	451

Placing and Receiving a FaceTime Call	452
Other FaceTime Calling Options	454
FaceTime Settings	456
Summary	457
Chapter 16: Other Great Ways to Use Your iPad	459
The iPad as a Game Machine	
The iPad as a News and Weather Center	
News Apps	
Weather Apps	466
The iPad as an Artist's Canvas	468
Brushes	468
Adobe Ideas	469
The iPad as a Phone	469
The iPad as a Kitchen Helper	470
Food Network In the Kitchen	
BigOven	
My Recipe Book	
Serving Sizer Pro for iPad	
Wine.com for iPad	
The iPad as a Presentation Tool	
Keynote	
Sadun's Whiteboard	474
The Education Category in the App Store	
iTunes University	476
The iPad as a Travel Computer	
FlightTrack	477
Kayak HD for iPad	477
Urbanspoon HD for iPad	
Built-in iPad VPN Support	
Photography/Videography Apps	
Remote Desktop Computing	
Splashtop Remote	
LogMeln Ignition	
NetTools	
Summary	485
ndev	197

About the Authors



Michael Grothaus is an American novelist and journalist living in London. He was first introduced to Apple computers in film school and went on to use them for years to create award-winning films. However, after discovering many of Hollywood's dirty little secrets while working for 20th Century Fox, he left and spent five years with Apple as a consultant. He's since moved to London and earned his MA in Creative Writing. His first novel, *Epiphany Jones*, is a story about trafficking and America's addiction to celebrity. Currently, Michael is a staff writer at AOL's popular tech news site The Unofficial Apple Weblog (TUAW.com), where he writes about all things Mac. Additionally, Michael has written several other books for Apress, including *Taking Your iPod touch to the*

Max, Taking Your OS X Lion to the Max, and Taking Your iPhoto'11 to the Max. When not writing, Michael spends his time traveling Europe, Northern Africa, and Asia. You can reach him at www.michaelgrothaus.com and www.twitter.com/michaelgrothaus.

Erica Sadun is the bestselling author, coauthor, and contributor to several dozen books on programming, digital video and photography, and web design, including the widely popular *The iPhone Developer's Cookbook: Building Applications with the iPhone 3.0 SDK, Second Edition.* She currently blogs at TUAW.com, and has blogged in the past at O'Reilly's Mac DevCenter, Lifehacker, and Ars Technica. In addition to being the author of dozens of iOS-native applications, Erica holds a Ph.D. in Computer Science from Georgia Tech's Graphics, Visualization and Usability Center. A geek, a programmer, and an author, she's never met a gadget she didn't love. When not writing, she and her geek husband parent three geeks-in-training, who regard their parents with restrained bemusement, when they're not busy rewiring the house or plotting global dominance.

About the Technical Reviewer



Dave Caolo is an author and the Managing Editor at The Unofficial Apple Weblog, TUAW.com. Previous to his career as a writer, Dave spent 8 years as the IT Director at a Mac-friendly residential school in Massachusetts. Today, Dave can be found geeking out with his Macs and spending time with his kids, wife, and Boston Terrier, Batgirl. Learn more at http://davecaolo.com.

Chapter

Bringing Your iPad Home

Purchasing your first iPad should be a fun and exciting experience for you. Compared to buying a full-fledged desktop or laptop computer, there aren't as many options to complicate matters. The price tag on an iPad isn't as daunting as that for an Apple MacBook Pro, so the impact to your wallet won't be outrageous even if you don't happen to make the perfect choice. In this chapter, you'll discover what decisions you should make before either heading to your local Apple retailer or ordering an iPad online. You'll learn what you need in addition to an iPad, what you can do if you're not pleased with your purchase or get a faulty unit, and how to get your iPad ready for everyday use. Here are all the basic facts you need to select, buy, and set up your iPad.

Picking Your iPad

Especially at this early stage of the life cycle of the iPad, you have a relatively easy decision to make regarding which model of the device to purchase. There are never that many iPad models available at any particular time, since Apple does a good job of keeping its product lines small and up-to-date. The big questions you'll have to ask yourself are whether you need 3G wireless capabilities, whether your 3G iPad should run on a GSM or CDMA network, how much storage you want in your iPad, and whether or not to purchase a used iPad. Let's look into these four questions in more detail.

Wi-Fi or Wi-Fi + 3G?

The iPad is an Internet-connected device. Sure, it can work as an electronic book reader or a gaming device without an Internet connection, but an iPad without Internet is like a Porsche with a flat tire. Apple gives you two choices: Wi-Fi (wireless network connectivity) models and Wi-Fi + 3G (wireless network plus 3G mobile data connectivity) models. If you ever want an Internet connection away from a Wi-Fi hotspot, you'll need to buy the Wi-Fi + 3G version of the iPad, because you cannot add the functionality to an iPad later.

The Wi-Fi + 3G models are slightly more expensive than the models with Wi-Fi only, to the tune of US\$130 more than their Wi-Fi counterparts. What you're paying for is built-in

3G circuitry, a Global Positioning System (GPS) receiver, and an antenna, which is a fancy way of saying that your iPad (with an optional subscription to a data plan with your local wireless carrier) can surf the Web, send and receive e-mail, and connect to the iBookstore from any location with 3G wireless service. Do you need 3G capabilities? Here are some questions you need to ask yourself:

Will you be using your iPad in places where there are no Wi-Fi hotspots? If you plan on using your iPad around your Wi-Fi equipped home and office and if most of the locations that you visit (stores, libraries, coffee shops, airports, and hotels) provide free Wi-Fi, then you might not need the Wi-Fi + 3G model. However, if you often find yourself in need of an Internet connection when you're in your car, on a soccer field, or at some other location without Wi-Fi, then the Wi-Fi + 3G iPad may be the correct choice for you.

Do you have another way to connect to a 3G network? You may already have a different method of accessing a wide-area wireless network. If you have a 3G router such as the Sierra Wireless Overdrive 3G/4G or Novatel MiFi for use with a laptop, then you can use it and your existing wireless data plan to connect to the Internet. If you have an iPhone 4 running iOS 4.3 or newer, you might want to consider using the Personal Hotspot feature on the phone as your gateway to the Internet (a separate data plan is required).

Are you willing to pay extra for both your iPad and the 3G data plan? To begin with, a Wi-Fi + 3G iPad costs \$130 more than the corresponding model without 3G. That's not the only additional cost you'll incur, since your wireless carrier is going to charge you for a data plan. In the United States, AT&T provides 3G data service without a contract for \$14.99 per month for 250MB of data, or \$25 monthly for 2GB of data. The other U.S. carrier, Verizon Wireless, has rates beginning at 1GB of data for \$20 per month and up to 10GB for \$80 per month. International carriers offer similar plans, so check with your carrier for details about the cost and capacity of data plans in your country.

Do you need to use apps that are aware of the location of the iPad? The Wi-Fi iPad has the ability to determine its location through something called the Wi-Fi Positioning System. This service, provided in North America by Skyhook Wireless, uses the known location of Wi-Fi access points to approximate the location of an iPad. Although this can provide location data to within 20 to 30 meters in crowded population centers in the United States and Canada, it doesn't work at all when the iPad is away from Wi-Fi. The Wi-Fi + 3G iPad contains a full Assisted GPS (A-GPS) receiver for pinpointing the location of the device using GPS. As a result, accurate location can be determined almost anywhere on the planet provided that the Wi-Fi + 3G iPad can "see" the sky.

GSM vs. CDMA

If you decide to purchase the Wi-Fi + 3G iPad, you'll also have to decide what mobile wireless network to run on. In the United States, there are two choices: GSM, the standard used by AT&T Wireless, and CDMA, which is the technology behind Verizon's mobile network. The majority of wireless networks throughout the world use GSM, so frequent international travelers may want to consider that fact when making a purchase decision.

For all practical purposes, the speeds and capabilities of the two 3G networks are similar. The main differentiator for most U.S. iPad buyers is the coverage provided by the two carriers in the area where you live and work. Verizon Wireless customers who are happy with the voice signal quality that they currently get with their mobile phones can stay with their existing carrier for iPad data. Likewise, AT&T Wireless customers with five bars of signal strength and good service may want to stay with their current carrier.

How Much Storage?

Once you've decided whether to purchase the Wi-Fi or Wi-Fi + 3G iPad, your next thought should be about the quantity of built-in storage you want in your iPad. Although the amount of working memory, or RAM, in the iPad is identical across the different models (256MB for the original iPad, 512MB for the iPad 2), the flash drives used for storing applications and data come in three different sizes: 16GB, 32GB, and 64GB. You cannot upgrade the flash drive in the iPad, so you're stuck with whatever you buy. Like any electronic device, the iPad will evolve over time, so larger storage capacities are likely in the future. Also keep in mind that the pre-installed OS and apps on the iPad take up some space already (up to half a GB), so you'll actually have a little less free space on the iPad than stated by Apple.

At the launch of the iPad, the difference between the 16GB and 32GB models was only \$100, while maxing out the iPad's storage at 64GB was only \$200 more than buying the base model. Before deciding how much storage you want to buy, consider these questions:

How big is your music library? If your library is small and you want to listen to music on your iPad, no problem. If it's large, the extra space on the larger iPad models helps you store additional music and podcasts. Of course, if you already own a music device such as an iPod, you may want to continue using it for listening. iPods come in a variety of capacities and are much more portable than your iPad.

How many videos do you want to carry around? A single two-hour movie may occupy more than a gigabyte of storage. If you travel a lot, especially on airplanes, you may want to pay more to store additional movies and TV shows with those extra gigabytes. In Chapter 7 of this book, we'll talk about using Handbrake to transfer video from DVDs to a format that your iPad can use. Although Handbrake does a great job of compressing video, movies can still be as large as 500MB to 1GB in size. If you also own a second-generation Apple TV, you might consider using Apple's AirPlay and Home Sharing to stream video to your iPad, reducing the need for more storage.

Do you plan to carry lots of pictures? Although many digital pictures are pretty small (a typical photo is 300KB to 1.2MB in size), if you carry a few thousand of them around, they do add up to some serious storage. Do you laugh at the idea of carrying that many pictures around on your iPad? Apple's built-in support for the Mac iPhoto application makes it simple to put years of photo archives onto your iPad with a single synchronization option. Moving photos directly from a digital camera to your iPad is easy using the iPad Camera Connection Kit, so the idea of backing up a trip's worth of memories on your iPad while on vacation isn't entirely out of the question.

Do you need to carry lots of data? You might not think of your iPad as a data storage device, but there are ways to use it (mostly involving e-mailing documents to yourself or using a third-party application) to bring data along with you on the road. If you think you might need to do this, maybe those extra gigabytes could be put to good use.

How long do you plan to use this iPad? If you're an early adopter who plans to trade up at the earliest possible opportunity whenever Apple offers a new unit, you may want to save your pennies now in the hope that a better unit with more memory quickly debuts. If, instead, you want to get the most use out of the iPad for the longest period of time, paying more up front means you won't outgrow the memory quite as fast.

Should You Buy a Used iPad?

Now that the iPad has been on the market for a while, some owners are moving up to newer or more capable iPads, and used devices are often available for less money than new ones. If you don't need the latest and greatest iPad, a used one can be your gateway into the iPad world without impacting your wallet as much.

Believe it or not, Apple is the best vendor for used iPads. The company often makes refurbished iPads available for sale at less than the suggested retail price of new equipment, and the iPad will come with the original factory warranty. You can find the refurbished equipment in the Apple Online Store at http://store.apple.com or on Amazon.com.

eBay is often a good place to purchase used computer equipment, because sellers are given ratings by buyers so that it's possible to see at a glance how others have fared in their transactions with a particular seller. As with any online auction, however, the buyer should beware. Make sure that the seller has pictures of the exact unit you are bidding on, has a return policy, and has a flawless approval rating.

If you're buying an iPad from someone locally, you might want to consider having an Apple Authorized Service Provider (www.apple.com/buy/locator/service/) check the unit over before you make a commitment. While it's easy for you to make a visual inspection of the screen and case for scratches or dents, it's not so easy to see if there is hidden damage caused by water or if there are connectors that have been broken.

Finally, you might be able to afford a new iPad when the next generation is announced (usually in March or April). Retailers need to make room for the incoming iPads and discount their existing stock. Your patience can be rewarded!

Considering System Requirements

Even though you no longer need a computer to set up your iPad, you'll still most likely find yourself using your iPad in conjunction with your Mac or PC. This means your computer will need to have some basic requirements in order for it to talk to your iPad. It will need a USB 2.0 port and an Internet connection running the most recent version of iTunes. Also, the PC needs to be a Mac running OS X 10.5.8 or newer or a Windows computer running Windows XP (Home or Professional with Service Pack 3 or newer), Windows Vista, or Windows 7.

NOTE: If you haven't yet put iTunes on your computer, you can get a free copy from www.apple.com/itunes. It's available for both Mac OS X and Windows systems and is quick and easy to install.

Buying Your iPad

After deciding among the available iPad models, you're probably ready to pull out your credit card and go buy that iPad (see Figure 1–1). Where should you go? To an Apple Store? To an authorized Apple retailer or Best Buy store? Or should you buy online? You might be surprised to learn that there are better and worse choices.

We recommend buying your iPad in person at a store. You can ask questions. You can make human connections. If something goes wrong with your purchase, you have a person who's there to help you work through it. This is not to say that calling Apple's support line is insufficient; it's just that being face to face with a real person makes solutions happen more readily.

The sad fact of the matter is that, on occasion, iPad purchases do not go smoothly. Some people end up with a screen flaw, such as dead screen pixels. It's not an

uncommon problem, and if found soon after purchase, it may involve a trade-in for a new unit. Others may have problems connecting to Wi-Fi or 3G networks. The chances of resolving these issues increase significantly when you have a real person to talk to.

As for the question of Apple or other retailers, we lean slightly toward buying at an Apple Store. It's an Apple product you're buying, and the Apple staff members are simply more knowledgeable about that product.



Figure 1–1. That nice shiny box contains the Apple of your eye, your iPad. Remember to keep all your packaging, receipts, and other purchase information just in case you need to return it to the store.

Purchasing Your iPad Online

Depending where you live, there might not be a physical store nearby for picking up an iPad. In that case, the Apple Online Store is your best bet for getting your hands on an iPad as soon as possible.

NOTE: There are two quick ways to buy your iPad online. First click the iPad tab at the top of the Apple web site (www.apple.com), and then click the blue Buy Now button. The second way? Point your browser to the iPad page (http://store.apple.com/us/browse/home/shop_ipad/family/ipad) in the Apple Online Store. Be sure to have your credit card ready.

Apple makes it easy for you to purchase your iPad online. The individual models all have their own Select button, and a click brings you to a page that lets you choose which Apple accessories you want to add to your purchase. Adding those accessories to your purchase just requires a click of the radio button near each item, and when you are finally ready to check out, clicking the Add to Cart button displays the contents of your virtual shopping cart as well as a Check Out Now button. An estimate of the shipping date is displayed in your shopping cart next to each item so you know when to start waiting for the delivery truck driver to ring your doorbell.

Repairs, Returns, Warranties, AppleCare, and Insurance

In most situations, the iPad you buy will be in perfect working order, and you should never need to return it to Apple. However, if you do get an iPad that just isn't working properly or that fails during the first year of ownership, there is a tried-and-true process to follow.

First, visit the iPad Support web page (www.apple.com/support/ipad/) to see whether you have set up something improperly or whether there is a known issue and solution. If the online support does not resolve the problem, then it is time to either take the iPad to your Apple retailer or send the iPad to Apple.

For iPads that have been purchased at an Apple Store, the easiest thing to do is to grab your receipt, the iPad, the original box, and all the contents of that box, and then head to the store. The Apple Store staff may ask you to work with a person at the Genius Bar in an attempt to resolve the problem, in which case there may be a delay until they can fit you into their busy schedule.

At other Apple authorized retailers, the return policy may be different, so be sure to check that policy when you purchase your iPad.

iPads purchased online from Apple require a Return Material Authorization (RMA). To initiate the return process, call Apple's support phone number at 1–800-275-2273 and speak to an iPad support specialist. If that person determines the iPad is faulty and is eligible for repair or replacement, they will issue an RMA to you.

NOTE: Outside of the United States, you can refer to www.apple.com/support/contact/phone contacts.html for a list of international phone numbers for Apple Support.

In the first paragraph of this section, we called attention to "the first year of ownership." That's the complimentary warranty period for any iPad. If you want to extend that warranty for another year, you can purchase an AppleCare Protection Plan for iPad for \$99. This extends your hardware repair coverage to two years. If interested, you can purchase this option at the online Apple Store. Once the warranty expires, you'll have to pay the going rate for repairs or battery replacements.

American Express cardholders can double their iPad warranty simply by purchasing the device with their Amex card. This Extended Warranty program may be provided by other credit card companies, so be sure to check your card terms and conditions for details.

If you can, make sure to back up your iPad by syncing it to iTunes before bringing it in for service. Apple will usually restore your iPad to factory condition, which means you'll lose any data stored on the iPad during the repair and service process.

Is AppleCare worth buying? In our opinion, it is. In one case, AppleCare more than paid for the replacement of a logic board with a faulty FireWire port on an Apple PowerBook G4 almost three years into the plan.

You're entitled to complimentary phone support for 90 days after the purchase of your iPad. AppleCare extends that period to a full two years, and you can call Apple's experts as many times as you want to get your questions answered.

What about a situation where you find that an iPad isn't what you really needed, or what if you decide that you want the 64GB model instead of the 32GB iPad that you bought? Apple realizes that people change their minds or may be dissatisfied for one reason or another, so you have 14 calendar days to return your purchase. You must return the iPad in the original, unmarked packaging including any accessories (such as the power adapter), manuals, documentation, and registration that shipped with the product. There is a cost for this flexibility, because Apple assesses a 10 percent restocking fee on the return.

Apple does not offer an insurance plan for the iPad, and it's unlikely that the company will do so in the future. Instead, you'll need to call your renter's or home insurance carrier to see how much you'll have to pay for an iPad rider (a rider is placed on top of an existing policy, adding coverage for a specific item not covered under the standard plan).

Unboxing Your iPad

Once you arrive home with your iPad or it is delivered to your door, it's time to unpack it and set it up. iPad packaging (see Figure 1–2) is a small work of art. The iPad ships in a box that contains the device, a Dock Connector to USB Cable, a 10-watt USB power adapter, and a packet of documentation. Each of these items is important and will help you in your day-to-day use.

Cable: The USB cable attaches your iPad to either your computer or the AC adapter. Whether you're charging your iPad for another day of use or you are syncing with your computer to get the latest software update, the Dock Connector to USB Cable is a crucial part of your iPad kit.

USB power adapter: The AC power adapter included with your iPad plugs directly into the wall and allows you to charge your iPad (or any USB device, for that matter). It offers a single USB port. To use it, just connect your iPad to the adapter using the USB cable. It supplies the 5 volts required for powering USB devices.



Figure 1–2. There's not much inside the iPad box: the iPad, a Dock Connector to USB Cable, a 10-watt AC adapter, and some simple documentation.

iPad Feature Overview

Once you've unpacked your iPad, take a few minutes to discover more about your new purchase. Figure 1–3 introduces the basic features on your iPad.

The top of the iPad houses a jack into which you can plug your earbuds, a built-in microphone (on the top front of the iPad 2), and a Sleep/Wake button that is used to power on and off certain features. If you purchased a Wi-Fi + 3G model, the top (or left side on the iPad 2) will also house a micro–Subscriber Identity Module (SIM) tray where your phone's micro-SIM card is stored. The bottom of your iPad has a built-in speaker and an indented slot for connecting to the Dock Connector to USB Cable or a dock. The iPad's front has a large touchscreen and a single Home button. You will not see this interactive screen until you have set up your iPad through iTunes.

Newer iPads also feature two cameras: one in the front for playing with Photo Booth or making FaceTime video calls (see Chapter 15) and one in the back that can record high-definition video and take still photos.

On the right side of the iPad (as you look at it from the front), you'll find a volume rocker and an orientation lock slider.

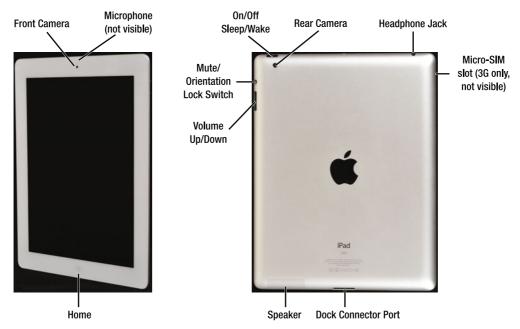


Figure 1–3. Feature breakdown displaying the buttons and ports on the iPad 2. The dock connector port is on the bottom of the iPad near the Home button.

Preparing for Setup

You have unpacked your iPad but haven't yet connected it to iTunes. Now is a good time to review the data on your computer. When your iPad is first set up, it will synchronize itself to iTunes and, depending on your computer, to your e-mail accounts, your calendars, and so forth. Before you go forward, here are some items you may want to review and clean up so your iPad starts out its life with the freshest possible data:

Contacts: The iPad can sync with Outlook 2003 or 2007 and Windows Address Book on Windows, Address Book, Outlook, or Entourage on a Mac, and Yahoo! Address Book or Google Contacts on the Internet. To prepare for your first sync, review your existing contacts, and make sure they're up-to-date with current phone numbers and e-mail addresses. If you use another program to manage contacts, consider migrating your contacts to one of these solutions. If you'd rather not, that's OK too. You can add contact information directly to your iPad, although it's not as convenient as having the information automatically loaded for you.

Calendar: Your iPad can synchronize with computer-based calendars just like it does with contacts. The iPad supports iCal, Outlook, and Entourage calendars on the Mac and Outlook calendars on Windows. Get your calendars into shape before your first synchronization, and you'll be ready to immediately manage your schedule both from your computer and from your iPad.

E-mail: Your iPad works with most e-mail providers, including Yahoo! Mail, Google Gmail, and AOL. If your e-mail provider uses the industry-standard POP3, IMAP, or Exchange services, your service will work with iPad. You may want to establish new accounts with these providers before you set up your iPad. That way, they'll load onto your unit the first time you synchronize. You can always add new e-mail accounts later, but it's nice to have them all set up and available for use right away.

Media: Some iPad models offer relatively small storage space when compared to, for example, iPod Classic's generous 160GB hard drive. To make the most of this limited space, set up playlists for your favorite songs, TV shows, movies, and podcasts. Since, in all likelihood, you won't be able to synchronize your entire library to your new iPad, invest time now in weeding through your media to find those items you most want to have on hand.

Software and OS: Update to iTunes 10.5 or newer before you attempt to set up your iPad. If you're using a Mac, make sure you've updated your OS to at least OS X 10.5.8. Windows computers must be running Windows 7, Windows Vista, or Windows XP Home or Professional with Service Pack 3 or newer. You can download the latest version of iTunes from Apple at www.itunes.com/download.

iTunes account: Apple requires a current iTunes account in order to set up your iPad. If you do not already have one, you must sign up for an account with the iTunes Store. If you want to make purchases through the iTunes Store, App Store, or iBookstore, you'll need to have a valid address and credit card. Here are the steps you'll need to follow in order to create that new iTunes account:

- 1. Launch the iTunes application on your computer, and wait for it to load.
- 2. Locate iTunes Store in the column on the left side of the window. Click iTunes Store, and wait for the store window to load. You must be connected to the Internet for this to happen, because all the storefront information is stored at Apple.
- 3. Click the Sign In link at the top-right corner of the screen. iTunes opens the sign-in screen shown in Figure 1–4, which will allow you either to sign in with an existing account or to create a new one.



Figure 1–4. The iTunes sign-in screen allows you to sign in to iTunes with your existing account or begin the process of creating a new account.

- **4.** Click Create New Account. The screen clears, and a message welcoming you to the iTunes Store displays. Click the Continue button.
- **5.** Review the terms of service, check the box marked "I have read and agree to these terms and conditions," and click Continue. A new window appears prompting you to create your account.
- 6. Enter your e-mail address and a password (you must enter the password twice for verification). Also enter a question and answer that will help verify your identity, as well as the month and day of your birth. Review the other options on the page, and adjust them as desired before clicking Continue. Again, the screen will clear, and you'll move on to the final account creation step.
- 7. Enter a valid credit card and the billing information for that credit card. These must match to finish creating your account. When you have entered the information, click Continue.

After following these steps, you will receive a confirmation e-mail at the address you specified while signing up. The e-mail welcomes you to the iTunes Store and provides you with the customer service web address (www.apple.com/support/itunes/store).

You don't need a credit card to get an iTunes App Store account. If you're planning on only downloading free apps and don't have a credit card, there's a way to create an iTunes App Store account from your iPad. The following instructions assume that you don't already have an account and that you've already unwrapped your iPad. Don't worry; you can always come back to these instructions later if you'd like to wait.

- **1.** Launch the App Store app on your iPad by tapping its icon.
- **2.** Look for a free app. It can be anything, but just make sure that the price is listed as Free. Tap the Free button to start the "purchase" process; then tap Install App.

- A dialog appears asking you to sign into the iTunes App Store by using an
 existing Apple ID or by creating a new Apple ID. Tap the Create New Apple ID
 button.
- **4.** You'll be asked to choose a country or region for the store that matches the billing address for your payment method. Select one from the list that appears when you tap the country name next to the word *Store*; then tap the Next button.
- **5.** Agree to the iTunes Store Terms & Conditions.
- **6.** Now you're asked to enter new account information, including your e-mail address, a password, a secret question and answer, and your date of birth. When you've entered that info, tap Next.
- 7. On the Billing Information screen, tap the name next to the word *Credit Card*, and select None as your billing method. Enter a valid name and billing address, and then tap Next.
- **8.** At this point, an Email Verification screen should appear. Tap Finish, and then open Mail on your iPad (that's assuming it's already set up; if not, you can do this part on another computer).
- **9.** Open the e-mail from Apple, and tap the Verify Now link. You're asked to sign in to complete the account creation.
- **10.** Tap the Use Existing Account button, enter the username (e-mail address) and password that you just created, and then tap OK.
- 11. You'll see a message telling you that your iTunes Store account has been successfully created. Tap the Done button, and then you can start downloading any free apps, books, music, or videos from iTunes, the App Store, or the iBookstore. Read more about these stores in Chapter 8.

Configuring Your iPad

With iOS 5, Apple has cut the cord from your iPad to your computer. This new "PC free" world of iOS devices is a new era in computing technology. Oh, you still have to plug the iPad into your computer or charger to recharge the battery all right, but now you no longer need to plug the iPad into your computer to begin using it. You can buy it in the store, open it up right there, and go through a simple setup procedure right on the iPad.

Follow the steps in this section to set up your iPad right out of the box:

1. Take your iPad out of its packaging.

2. Press the power button on top of the iPad to turn it on. You'll see the screen in Figure 1–5. If your iPad does not automatically power on and display this screen, press and hold the Sleep/Wake button. With the main screen facing toward you, you can find this button at the top left of the iPad. After a few seconds, the iPad should wake up and display the white Apple logo as it powers on. If the iPad does not respond and does not display either the white Apple logo or the Connect to iTunes screen, contact the store where you purchased the iPad.

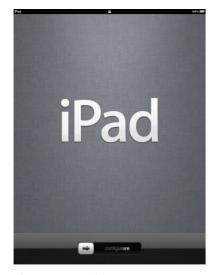


Figure 1-5. The iPad setup welcome screen

- 3. Slide the configure slider to begin setting up your iPad.
- 4. Select your language on the next screen.
- 5. On the screen that appears with the panning globe, select your country or region.
- **6.** On the next screen you'll get a choice to enable or disable Location Services. Location Services allows the iPad and its apps to estimate your current location. After you have chosen to enable or disable Location Services, tap the Next button.
- 7. The Wi-Fi Networks screen appears next. Select your wireless network, enter your Wi-Fi password, and tap the Join button. This will allow you iPad to join your Wi-Fi network and make use of its Internet connection for a number of things, such as connecting to iCloud or using the Maps app.
- **8.** On the next screen you can choose to set up your iPad as a new device or restore it from an iCloud or iTunes backup. If you've never owned an iPad before, select Set Up as New iPad. If you are restoring from a previous iPad, select the iCloud or iTunes backup option (see Figure 1–6).



Figure 1-6. The iPad restore option screen

- 9. On the next screen, enter your Apple ID. You have an Apple ID if you've ever bought anything from the iTunes Store. If you don't have an Apple ID, tap the Create a Free Apple ID button. Alternately, you can skip this step. When finished entering your Apple ID, tap the Next button. You'll have to agree to Apple's Term and Conditions. Read them if you want; then tap Next again.
- **10.** Once you've entered your Apple ID, you are taken to the Set Up iCloud screen. We'll talk all about iCloud in Chapter 2. For now, just choose whether you want to use iCloud or not; then tap Next.
- **11.** If you've chosen to use iCloud, the backup screen appears next. Select whether you want to back up your iPad to iCloud or to your computer; then tap Next.
- 12. As part of iCloud, Apple lets users track their iOS devices and Macs using a feature called Find My iPad. Select whether you want to allow you iPad to be found using your iCloud account. This free service is part of your iCloud account and allows you to track down your iPad should it become lost or stolen. We'll talk more about Find My iPad in Chapter 12. Click Next after you've made your selection.
- **13.** On the next screen, choose whether you want to send anonymous diagnostics to Apple to help the company improve the iOS and iPad experience. Tap the Next button after making your selection.
- **14.** After you've successfully navigated all those setup screens, you'll see the one pictured in Figure 1–7. Congratulations! You've set up your iPad. Simply tap the Start using iPad button to begin playing with your new favorite toy!



Figure 1-7. Completing the iPad setup process

Once you've set up your iPad, you can begin using it right away if you have most of your media stored in the cloud through iCloud. However, if you are still storing most of your media on your computer, you'll need to pair your iPad with your computer in order to get your music, movies, and TV shows on it.

Pairing Your iPad to Your Computer

As we mentioned earlier, a big feature of iOS 5 is that it's "PC free." That means it has the ability for your iPad to sync wirelessly with your computer. But before you can sync wirelessly, you must pair your iPad to your computer. This must be done through the USB cable that came with your iPad. You need to do this only once.

To pair your iPad to your computer, follow these steps:

- Locate the two ends of the USB cable that was included with your iPad. One is thin and marked with a standard three-pronged USB symbol. The other is wide and marked with a rectangle with a line in it.
- 2. Orient your iPad. On the back of your iPad, the Apple logo and the word iPad show you which way is up. The dock connector is at the bottom of your iPad.
- 3. Connect the wide end of the USB cable to the bottom of your iPad. Be gentle but firm, without twisting or forcing the connection. Connect the thin end to a spare USB 2.0 port on your computer (for a direct-connected sync) or a USB power adapter (for a Wi-Fi sync).
- 4. iTunes launches, and your iPad chimes softly.

- 5. Since this is the first time you are pairing your iPad with your computer, the iPad Setup Assistant appears in iTunes (Figure 1–8). This screen allows you to name your iPad and choose what items to automatically sync to it. If you want to name your iPad something other than "your name's iPad," enter a new name into the "The name of my iPad is" field. Do not press Enter or Return, and do not click the Done button. We recommend you uncheck both boxes: "Automatically sync songs to my iPad" and "Automatically sync photos to my iPad." It's far easier to manage these choices manually.
- **6.** Click the Done button. iTunes closes the Setup Assistant.

Set Up Your iPad

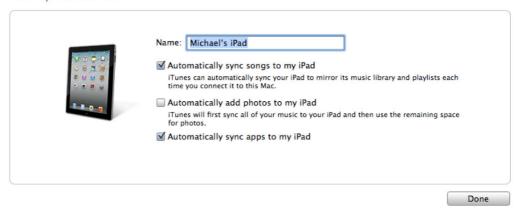


Figure 1–8. The iPad Setup Assistant lets you name your iPad and decide which items to automatically synchronize to it.

Once you've paired your new iPad, you're ready to perform your first synchronization. In the iTunes source list, which is the light blue column on the left side of the iTunes screen, locate the Devices section, and click the name of your iPad. This opens its Preferences window (see Figure 1–9). The tabs along the top of the Preferences window allow you to set each of the options associated with your iPad. We go into what each of these tabs does in detail in Chapter 2.

TIP: Click your iPad's name a second time to open a text edit field that allows you to edit the name. You can name your iPad more creatively than the default (your name and "iPad").